

Trustees' Annual Report for the period 01.01.2018 to 31.12.2019

Charity Name: Action Cerebral Palsy

Registered charity number: 1165217

Principal Address: Units 1 and 2 Field View, Baynards Green, Bicester, Oxon, OX27 7SG

The Trustees have pleasure in presenting their annual report and financial statements for the year ended 31st December 2019.

Trustees of the Charity

The Company is managed by a management committee which is elected annually by members at the Annual General Meeting. This management committee comprises all of the trustees who are also Directors of the Company.

Trustees who served during the year are:

Mr Colm O'Shea (resigned April 30th 2019)

Mr Gavin Teasdale (resigned 31st March 2019)

Mr John Isitt (resigned 30th April 2019)

Mr Philip Lea

Professor Neena Modi (appointed 1st May 2019)

Mr Duncan Walsh (appointed 1st May 2019)

Mrs Katherine Gollop QC (appointed 1st May 2019)

Our Charitable Objectives:

1. To engage with policy makers in order to promote the creation of a national strategy and care pathways for intervention and provision for children with cerebral palsies
2. To be a source of informed advice on cerebral palsy for policy makers
3. To represent the best interests of the cerebral palsy community
4. To facilitate the development of best practice for intervention, care, education and support for children and young people with cerebral palsies across the United Kingdom
5. To facilitate and disseminate research on cerebral palsy and therapeutic and educational intervention

Public Benefit

In establishing annual objectives and overseeing the charity's activities, the trustees have regard to the principles of public benefit at all times. The core purpose of Action Cerebral Palsy is to work towards better public and professional awareness and understanding of cerebral palsy and an improved quality of life for all children in the United Kingdom with the condition. Action Cerebral Palsy needs to raise funds to support the cost of working towards these outcomes.

Summary of main activities and achievements during 2019

1. Engagement with policy makers in order to promote the creation of a national strategy and care pathways for intervention and provision for children with cerebral palsies

- The charity hosted a Westminster reception in January to launch the findings and recommendations of the report *Identify, Intervene, Impact – An Australian model of best practice for cerebral palsy*, which reported on a Winston Churchill Memorial Trust Research Fellowship carried out in October 2018. The launch promoted a model of best practice provision for children with or at risk of cerebral palsy for the United Kingdom
- As a result of the launch, thirteen cross party parliamentarians signed a pledge calling for; a cerebral palsy register, improved teacher training on cerebral palsy and standard national pathways of earlier intervention by health professionals to detect, diagnose and deliver bespoke intervention for children with cerebral palsy

2. To be a source of informed advice on cerebral palsy for policy makers

- During a year in which parliamentary activity was dominated by Brexit, the charity continued to engage with parliamentarians to inform them of our work and the need for improved provision for children with cerebral palsy
- Following contact with all Trusts, Health Boards and Local Authorities in 2018, the charity drafted a two year follow up report of a 2016 Freedom of Information survey, entitled *Variations of Care – An Analysis of Provision of Pathways of Care for Infants and Children with Cerebral Palsy in the United Kingdom*. As a result of the December 2019 election, the launch of this report was postponed until early 2020, and an Action Cerebral Palsy "manifesto" was published prior to the election to inform parliamentarians of the key findings of the report which highlighted the unacceptable levels of variation in the quality of services across the country for children with cerebral palsy and their families.

3. To represent the best interests of the cerebral palsy community

- The charity maintained a commentary on social media on all aspects of health and education that concerned children with cerebral palsy

- An article was published in the Times Educational Supplement on the work of the charity and the educational challenges faced by children with cerebral palsy
- Action Cerebral Palsy was represented at the European Academy of Childhood Disability in May.
- Action Cerebral Palsy was represented at the Schools and Academies Show in November

4. To facilitate the development of best practice for intervention, care, education and support for children and young people with cerebral palsies across the United Kingdom

- Throughout the year, the charity continued to engage with stakeholders with the aim of establishing a steering group of experts who had an interest in improving systems for data collection on cerebral palsy in the UK. Discussions resulted in a clear consensus for the need for improved data and further collaboration is planned for 2020
- Similar discussions took place with organisations and individuals who wish to see improved standard pathways of care for children and young people with neuro developmental conditions.
- The Charity has collaborated with other organisations to strengthen our common aims and to provide support for policy and research into conditions of childhood neuro disability

5.To facilitate and disseminate research on cerebral palsy and therapeutic and educational intervention

- The charity has continued to promote and disseminate the latest UK and international research on cerebral palsy on its website and in social media throughout the year
- The charity has provided information about cerebral palsy and the current state of education and health provision available to children with the condition for researchers and academics

Objectives for 2020

- Build on the findings and recommendations of the charity's reports by promoting and facilitating the development of; a national cerebral palsy register, national standard pathways of care for infants and young children at risk of or with cerebral palsy and improved training for teachers on cerebral palsy
- Develop and lead collaborative work with organisations who seek to inform and influence policy makers about the need for improved provision for children with neuro developmental conditions such as cerebral palsy and their families
- Work with the Department for Education, schools, colleges and academic institutions to develop and promote high quality training for teachers on how best to support children and young people with cerebral palsy and related learning challenges
- Continue to produce and disseminate information about cerebral palsy for researchers, professionals, MPs and the public to promote awareness of the

condition and the continuing challenges of provision that children and families experience

Financial Review

The trustees have a continued focus on strengthening the charity's financial sustainability through proactively seeking new sources of charitable funding. The charity has benefited from generous pro bono administrative support and makes all possible efficiencies to keep costs to a minimum. The charity does not employ paid staff but instead uses specialist consultancy and volunteer services to support its operations.

Reserves Policy

The Trustees have resolved, in view of the size and operational requirements of the charity, that the minimum level of reserves should be 3 months of budgeted expenditure. The fundraising strategy has been prepared to achieve this objective.

**ACTION CEREBRAL PALSY
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

Philip Deane Accountancy Ltd

Units 1 & 2 Field View
Baynards Green
Bicester
OX27 7SG

**Action Cerebral Palsy
Unaudited Financial Statements
For The Year Ended 31 December 2019**

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**Action Cerebral Palsy
Company Information
For The Year Ended 31 December 2019**

Directors	Ms Katherine Gollop Professor Neena Modi Mr Duncan Walsh Mr Philip Lea
Company Number	09651097
Registered Office	Units 1 & 2 Field View Baynards Green Bicester OX27 7SG
Accountants	Philip Deane Accountancy Ltd Units 1 & 2 Field View Baynards Green Bicester OX27 7SG

**Action Cerebral Palsy
Profit and Loss Account
For The Year Ended 31 December 2019**

	2019	2018
	£	£
TURNOVER	56,038	72,306
Other charges	(51,346)	(70,868)
	<hr/>	<hr/>
NET PROFIT	<u>4,692</u>	<u>1,438</u>

**Action Cerebral Palsy
Balance Sheet
As at 31 December 2019**

	2019	2018
	£	£
Current assets	7,174	14,172
Creditors: Amounts Falling Due Within One Year	(1,250)	(12,940)
NET CURRENT ASSETS	5,924	1,232
TOTAL ASSETS LESS CURRENT LIABILITIES	5,924	1,232
NET ASSETS	5,924	1,232
CAPITAL AND RESERVES	5,924	1,232

Notes

1. Average Number of Employees

Average number of employees, including directors, during the year was 4.

2. General Information

Action Cerebral Palsy is a private company, limited by shares, incorporated in England & Wales, registered number 09651097. The registered office is Units 1 & 2 Field View, Baynards Green, Bicester, OX27 7SG.

For the year ending 31 December 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the micro-entity provisions.

On behalf of the board

Date

**Action Cerebral Palsy
Trading Profit and Loss Account
For The Year Ended 31 December 2019**

	2019		2018	
	£	£	£	£
TURNOVER				
CAF Donations		39,092		63,000
Donations-Other		16,946		9,306
		56,038		72,306
OTHER CHARGES				
Printing	-		333	
Accountancy fees	263		253	
Consultancy fees Public Affairs	50,957		69,900	
Bank charges	74		76	
Travel	52		306	
		(51,346)		(70,868)
NET PROFIT		4,692		1,438



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name ACTION CEREBRAL PALSY

On accounts for the year ended

31st DECEMBER 2019 Charity no (if any) 1165217

Set out on pages

1, 2, 3, 4. (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: PHILIP DEANE

Date: 24th April 2020

Name: PHILIP DEANE

Relevant professional qualification(s) or body

FCCA

(if any):

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Address:

UNITS 1 AND 2, FIELD VIEW
BAYNARDS GREEN BUSINESS PARK, BAYNARDS GREEN,
BICESTER, OXFORDSHIRE, OX27 7SQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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